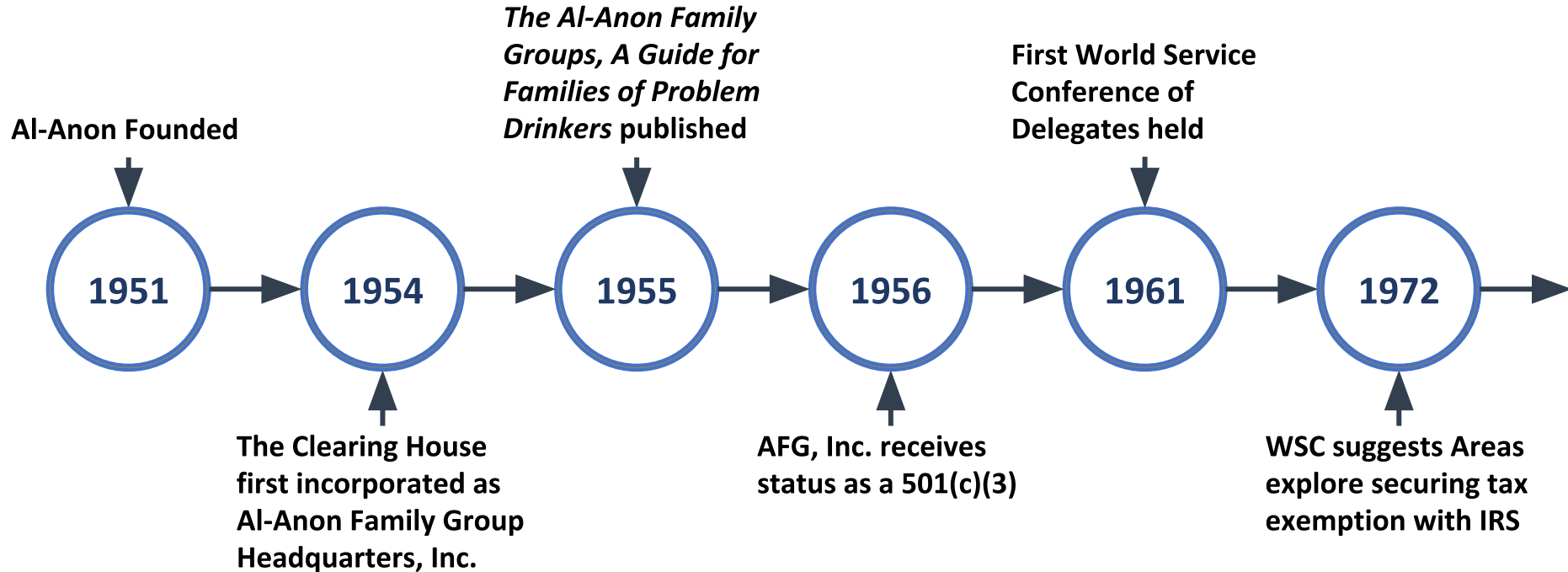


NFA AFG, Inc.

A Corporation Overview



Al-Anon Family Groups Timeline



“Incorporation is not only for legal reasons; experience has shown it to be the best possible way of ensuring the efficiency and continuity needed to maintain Al-Anon functions throughout the country. For one thing, a corporation does not die even though Al-Anon members do. Thus, incorporation provides vital continuity.”

Al-Anon/Alateen Service Manual 2018-2021, p. 126

Addressing our needs

Legal matters
Taxes
Financial Stewardship
Event liabilities
Privacy Policies
Terms of Service



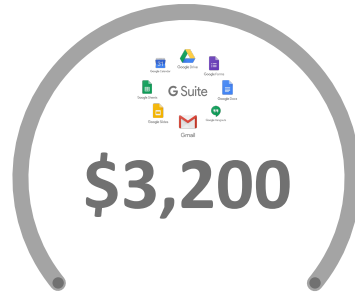
NFA AFG, Inc. supports our Traditional Service Arms by caring for matters only legally recognized entities can address.

With the Corporation behind these Service Arms, everything stays in balance.

Experience, Strength, and Savings



Saved on sales taxes on estimated food and beverage costs at the 2019 Convention



Saved annually on the G Suite application package versus paying regular rates

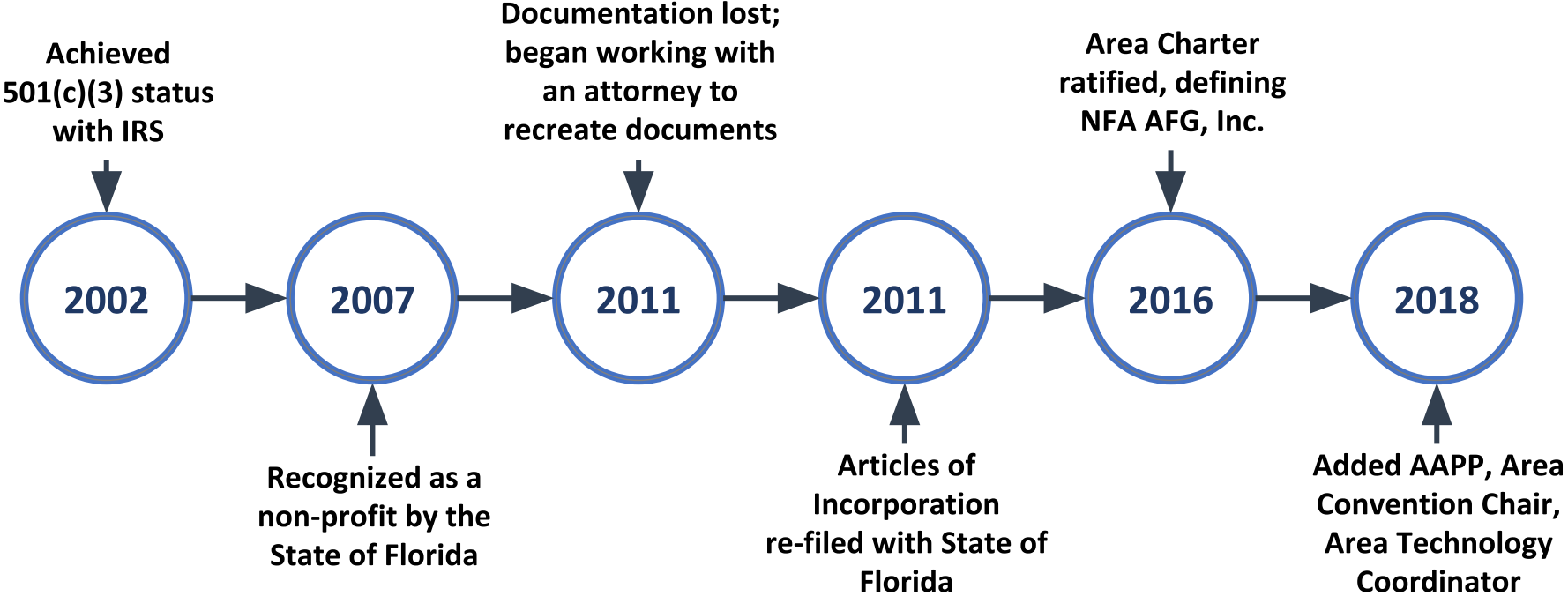


Savings on federal taxes in 2018



Savings on room, food and beverage charges for years where we have four Area meetings at the Hilton

Our corporate milestones



Foundational Documents of Corporations



Articles of Incorporation

- Principal address
 - Why the corporation was first created
 - Lists the board members
 - Any change must be submitted to the State of Florida
-



Bylaws

- Reiterates purpose
 - Terms of service and qualifications (cannot be a member of AA)
 - Requires at least one Annual Meeting
 - Duties as listed in the Job Descriptions
 - Fiscal Year (regular calendar year)
 - Requirements to keep records, including minutes of all meetings
-



Policies

- Procedures created and agreed on by the Board on how they will address certain matters
- Conflict of Interest Policy: Ensures no Board Member personally benefits from Board actions
- Document Retention Policy: Agreed on standards for how long we keep certain documents

“To encourage, assist and serve the families and friends of alcoholics in dealing with the problems concerning and attendant on alcoholism; to reinforce their efforts to understand the alcoholic and to foster his or her restoration to normal life; to disseminate information in relation thereto and to conduct and participate in any other classes of service to assist families and friends of alcoholics in dealing with their problems.”

Al-Anon/Alateen Service Manual 2018-2021, p. 169

Area Charter is the Corporation's foundation

Section 4

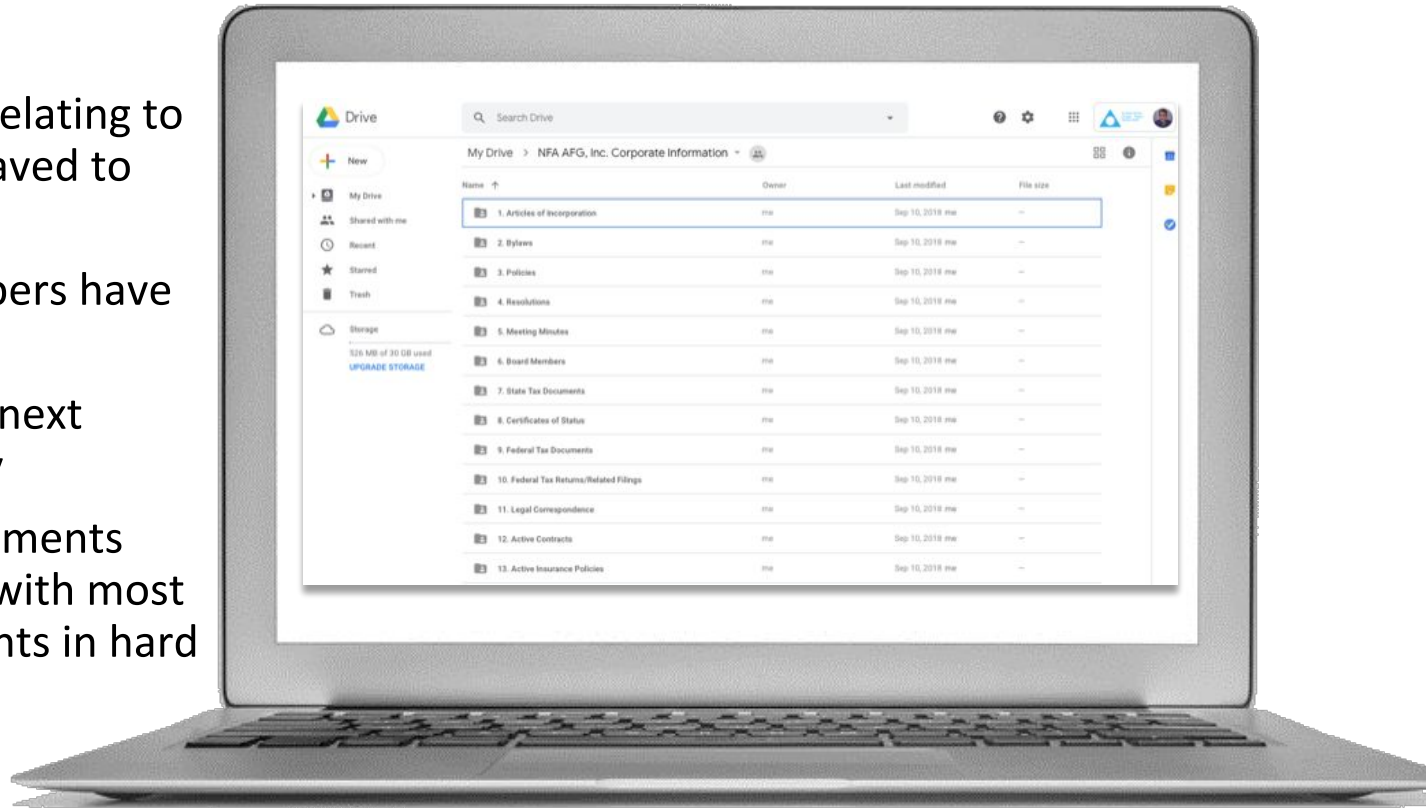
- The Area Assembly has created a corporation – NFA AFG, Inc. – to take care of its business and contractual needs. This corporation is a committee directly responsible to Al-Anon members of the Area, whom it serves.
- NFA AFG, Inc. maintains a 501(c)(3) status with the IRS for purposes of tax-exempt status for all official business of the corporation on behalf of the Area, and periodically reports to the Area Assembly maintenance of such status.
- NFA AFG, Inc. maintains compliance with all aspects of the laws of the State of Florida and periodically reports to the Area Assembly such compliance.

Section 11

- NFA AFG, Inc. is a committee of the Area as a whole. It was created to render services directly responsible to the Area, through cooperation and oversight of the AWSC and its Officers.
- The Board of the Corporation – NFA AFG, Inc:
 - Is composed of the Officers of the Area and those members recommended by the AWSC as a whole, and approved by the Assembly.
 - Operates as the chief business arm of the Area and reports directly to the AWSC and Assembly.
 - Operates only the business of the Area, it does not create or participate in policy and traditional operations of the Area.
 - Must comply with all state and federal laws and it is the sole responsibility of the Board to maintain all records of this compliance.
 - May work directly with Area Events, Districts, and Groups to implement the business of the Area.
 - Is the service arm of the Area that helps implement, not create, the policies and projects of the Area. All budget and policy decisions are made by the AWSC and Assembly, NOT by the Corporation or its Board of Directors.
- Except in matters of great emergency the Board of the Corporation ought never take action liable to affect Groups, Districts, the Area or Al-Anon as a whole without consulting the full AWSC panel.

How we keep this going

- All documents relating to NFA AFG, Inc. saved to online account
- All Board Members have access
- Will transfer to next Board Secretary
- Corporate Documents notebook kept with most critical documents in hard copy



We are anonymous, not secret

- NFA AFG, Inc Info page on Area website launched this year
- Letters from Chairman of the Board
- Background on Corporation
- Lists Panel Members also serving as Board Members
- Redacted versions of Articles of Incorporation and Bylaws

NFA AFG, INC. INFORMATION



Introduction

NFA AFG, Inc. is a not-for-profit corporation organized under Al-Anon's Tradition 9: "Our groups, as such, ought never be organized; but we may create service boards or committees directly responsible to those they serve." As such a committee, NFA AFG, Inc. serves Area 9 - Florida North, both the Area World Service Committee (AWSC) and Assembly. It does not make policy; rather it implements actions based on policy decisions made by the AWSC and Assembly.

Background

- **Area Charter:** Based on the Al-Anon World Service Conference Charter in the Al-Anon/Alateen Service Manual (P-24/27), Panel 55 created a similar Charter for our Area. [Chapter 11](#) of the Area Charter addresses policy relative to the Corporation. The complete Charter is available on the [Chairperson's Nook](#).
- **Service Structure Document:** This document provides more information on the differences between traditional service work and legal service work.

Governing Documents* and Corporate Policies

The Articles of Incorporation is the document that establishes the existence of a corporation in the United

Chairman of the Board Letters

- [Chairman of the Board Letter #1 - March 2019](#)

For additional information, please contact the Chairman of the Board of Directors for NFA AFG, Inc. by clicking on the button below.

[CONTACT CHAIRMAN](#)

Members of the NFA AFG, Inc. Board of Directors

The Board of Directors is comprised of members of the current Area 9 Panel:

- The Area 9 Chairman serves as the Chairman of the Board.
- The Area 9 Secretary serves as the Corporate Secretary.
- The Area 9 Treasurer serves as the Corporate Treasurer.
- The Delegate, Alternate Delegate, Area Alateen Process Person, and Area Technology Coordinator serve as Directors.
- The Area Convention Chair serves as an At-Large Director.

Corporate Records

The Corporate Secretary holds the originals and latest version of all records. These include:

- [The Letter of Incorporation for NFA AFG, Inc.](#)



*“It takes one person to start something,
but many others to keep it going.”*

Many Voices, One Journey, Pg. 262