

AFG AREA 9 – FLN

VECHS WAIVER FORM INSTRUCTIONS

We use the Florida Department of Law Enforcement (FDLE) Volunteer and Employee Criminal History System (VECHS) for our background checks. In addition to the annual forms you need to fill out for the Area, the FDLE needs you to print and sign the FDLE Waiver. Then the AAPP (Area Alateen Process Person) keeps the original on file for as long as you are an AMIAS.

1. **Please print the form listed under the [FDLE WAIVER link](#).**
2. **Fill in your name, address, date, and birthday. You do not need to fill out the rest of the form. (See example below)**
3. **Mail the original form** to the AAPP (contact AAPP for address) or to the Area Secretary (address below on example) or give to your DR to give to the AAPP at the next Area meeting.

These forms will be kept confidentially and will be shredded after a retention period when you have completed your service as an AMIAS.

Thank you for your work and effort with the Alateen program and keeping our Area Certification process in compliance with the requirements of the FDLE!

I am a current or prospective (check one): Employee Volunteer

Signature: Anybody Anonymous Date:

Printed Name: Anyone Anonymous Date of Birth:

Address: 123 st,city,st,zip

ORIGINAL MUST BE RETAINED BY QUALIFIED ENTITY

Send Completed Form To:

Area Secretary
2263 W New Haven Ave, Ste 112
West Melbourne, FL. 32904

Revised 10/2017

Example