



Notes from Archives Storage

Progress not perfection

Greetings from Blue Moon Settlement in Alachua, Florida! I am privileged to live on the site of the original settlement of Newnansville before the railroad decided to build a few miles to the west so the town moved. Maybe I come by this history fascination legitimately. Here is a review of Archives activity since May 2016

- I have been scanning prior Panel records as well as loading P55 documents into the Archives folder on Google Drive with backup on a 64 GB flash drive as well as a retention folder on my desktop. I would like to detail a plan or scheme to reduce the number of items in storage while retaining historically important and significant books and documents.
 - Convention books: For several conventions dating back to late 1990's there are as many as 7 books per convention. This accounts for the greatest volume of stored 3 ring notebooks in our storage unit. I propose retaining **one book for every five years of history since 1990** for Florida North while scanning **All books to be retained in our digital Archives**. This is based on anniversary years in AFG being at five year intervals. In addition, **one book per convention for the past five years would be retained so there would be five recent physical Convention books available** in addition to the vast library of digital books for convention planning by the host District. These five recent books would be kept in a container for easy transport to the host district at AWSC or Assembly.
 - Service Workshop Books are currently contained in a messenger bag. These years have already been scanned as well. There may be more we have not yet dealt with as an Archives Committee. We are making good progress. We propose the same scheme of 5 year intervals in Area 9 Florida North history and the five most recent books being retained physically in addition to scanning all.
 - We found an unused messenger bag and will begin to put together an Alateen Event bag with most recent Alateen Conferences and Roundups. We are discovering these books as well as we continue our work. 2 Conference books were loaned to Lilly and 3 Roundup books to Joanne for this fall's Alateen Roundup. We propose the same scheme of 5 year

intervals in Area 9 Florida North history and the five most recent books being retained physically in addition to scanning all.

- Our committee met on Friday, July 29th to inventory, prioritize and categorize holdings. For the first time since we moved Area 9 Archives from Tampa, we now have a clear aisle down the center of Unit 186 and we can see the faintest image of our service horizon of December 2017. We will continue to scan, backup, restore, revitalize and share Area 9 Archives.
- Soon I will send a link to edit the Archives Folder on the Area 9 website to make it ready for access. Roger has some work after sharing that link from Google Drive and then we will send an email to let you all know the Archives portion of our website is ready for your use.
- Summary: Our goal is to scan 100% of all holdings while reducing the physical inventory to historically significant anniversary years beginning with 1990 as our first year as Florida North.
- Previously I have worked to keep this report to one page. The volume and scope of our work requires more communication this time. Ever grateful for the privilege of serving as your Archives Coordinator, Michael D.